



Information needed

Holidays and absences

Please give us notice for any planned holidays or absences for your child to Marianne or Susanne. Topolino holidays and other bank holidays when Topolino ist closed are provided in the Topolino Annual Program which is emailed to all parents at the beginning of the year.

Drop off and pick up

In the morning, the kids should arrive at Topolino between 8.30 to 9.00 am. After lunch, the kids should be picked up between 1.00 to 1.15 pm.

Finances

- The deposit is a one-off payment. Please transfer the deposit of CHF 400.- within 14 days of signing the contract.
- The fee for childcare must be paid by standing order on the 5th of the month to postaccount Nr. 80-10845-5.
- In addition, the fee of CHF 40 to the association is due annually and will be charged at the beginning of the association's year.

Acclimatization / adjustment period

Please check in advance with Marianne or Susanne when or how long you want to stay with your child during the acclimatization process for your child when joining Topolino.. Every child is different so an individual approach is given in order to achieve a successful acclimatization.

The caregivers can be reached on Monday to Thursday between 8.00 to 8.30 am and 1.15 to 1.30 pm at Topolino. An important ritual at Topolino ist when kids take off their outdoor shoes and put on their slippers. It helps them to say good bye to their parents.

Clothes

Kids activities at Topolino include painting, gluing, cutting, playing with water and eating. Therefore, please dress kids in comfortable and washable clothes. In case anything happens, there are replacement clothes available which you can wash and return. At Topolino all kids

Spielgruppe Topolino

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wear slippers. When it's warm enough, they can go barefoot. There is a shelf, where the slippers are stored. Often the kids play outside, either in front of Topolino, or in the park by the lake. Please dress your kids in functional clothes. In winter, kids should wear boots, jacket, gloves and a hat. In summer, please put on sunscreen on your kid and bring a sunhat.

Illness

In case of Illness please inform Topolino in the morning between 8.00 and 8.30 am. Kids should stay at home in case of chickenpox, measles, scarlet fever, stomach flu, flu, fever and other infectious diseases.

Rent Topolino

You can rent Topolino for birthdayparties or other events. Please see www.spielgruppe-topolino.ch for prices.

Your help and collaboration

We are happy, when parents want to experience the Topolino and help out when one of the caregivers is ill or on holidays. For the children it is even more special when Mum or Dad is with them! We are also grateful for any other help. Please feel free to join the Board or help out at organize events. Our association lives by the active help of the parents!

Messages to the parents

Most messages will be sent to parents by email. Occasionally, you will receive information by post or put in your kids bag on their coat hook.. On the pin board you will find other information and updates so please check this regularly

Parking

Please allow enough time to find parking when dropping or picking up your kid. It is prohibited to park in the driveway of Topolino and on the Poststrasse. Also, please can we ask you to make sure that the kids are not too loud in front of Topolino, especially at noon.

Snack

For the mid-morning snack please provide your child with healthy food such as, fruits, bread and vegetables. Sweets such as cake, chocolate and biscuits are inappropriate due to possible tooth damage. On your child's birthday, they are of course allowed to bring a cake for everyone.

Additional care days

If another child is absent, there is the possibility to bring your child for an extra morning. The cost per child is CHF 77 for the morning. Please talk to the caregivers to make arrangements.